



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

### Service Integration Branch

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August 17, 2011

To: Mayor Michael D. Antonovich  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

### ENTERPRISE LINKAGES PROJECT – QUARTERLY UPDATE

#### Background

On November 16, 2010, your Board approved a recommendation from the Chief Executive Office (CEO) to execute a sole-source agreement with SAS Institute, Inc. (SAS) for the Enterprise Linkages Project (ELP), commencing with the expansion of the Adult Linkages Project (ALP) Solution. As part of the Agreement, SAS is providing the following services: (i) implementation and maintenance of the ALP Solution utilizing the ELP system, including SAS software, in a system environment hosted by SAS for the purpose of identifying General Relief (GR) participants who are heavy users of County services; (ii) an upgrade and migration of the CEO's existing SAS information technology infrastructure to the SAS hosted system environment; and (iii) establishment of a foundation for expanding the ELP beyond the ALP Solution to linkages projects for other departments and public assistance programs in an effort to provide cost effective services and evidence-based evaluations of County programs.

#### Implementation Progress

During this quarter, multiple tasks have been undertaken to implement the ELP, including ongoing efforts to implement data sharing agreements, the development of a user interface prototype, and the creation of data reporting and web user interface requirements.

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A core workgroup consisting of DPSS personnel and staff within the CEO's Service Integration Branch (SIB) has been meeting biweekly to define data element requirements and guidelines for a user interface prototype, as well as to plan the necessary data extractions and data transfer to support the ELP system. Additionally, the workgroup and SAS have collaborated to define the program, supervisor, and hierarchy to ensure that potential ELP users will have the appropriate access to use the system within their respective areas of responsibility.

SAS and SIB have now completed the first installation of SAS DataFlux software on one SIB client machine. SAS has also delivered the hardware requirements for the ELP user interface, and these requirements are currently under review by the County.

### **Current Expenditures**

To date, \$520,646 has been spent, approximately 82 percent of the first year contract amount of \$637,086. These costs consist of the license fees for the existing SAS software, fees for the new core software, hosting implementation fees, and the Project Control plan. The majority of funds expended were for licenses and hardware.

### **Data Results**

At this time, the ELP system is not functional and there are no data results to report. The system is expected to be operational by December 2011, at which point SIB and DPSS will be able to report initial data results.

SIB has worked with County Counsel to prepare a Master Memorandum of Agreement (MOA) that would establish data sharing guidelines among departments participating in ELP, while ensuring the protection of confidential information. The Master MOA has been approved as to form by the respective counsels of the ELP departments and has been submitted for signature by the participating departments. During the next quarter, SIB, DPSS and SAS project teams will continue to work on defining the necessary data element requirements, formalizing the data structure model for ELP, creating user interface, enabling data linkages, and implementing a historical data warehouse containing shared information on service utilization data for the departments participating in ELP.

Each Supervisor  
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If you have any questions, please contact me, or your staff may contact Trish Ploehn, Assistant Chief Executive Officer, at (213) 974-4532, or via e-mail at [tploehn@ceo.lacounty.gov](mailto:tploehn@ceo.lacounty.gov).

WTF:TP:CDM  
MM:eb

c:     Executive Office, Board of Supervisors  
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